ILLINOIS STATE POLICE DIRECTIVE
OPS-080, SEX OFFENDER COMMUNITY NOTIFICATION LAW

RESCINDS:	REVISED:
OPS-080, 2022-158, revised 03-10-2022.	01-03-2023 **2023-092**
RELATED DOCUMENTS:	**RELATED CALEA STANDARDS (6th Edition):**
OPS-082	40.2.3, 55.1.1, 55.1.1

I. POLICY

The Illinois State Police (ISP) will:

I.A.   Participate in, and assist other law enforcement entities in identifying, apprehending, and prosecuting persons who engage in, or who conspire to engage in, violations of the Sex Offender Registration Act (hereafter referred to as the Act).

I.B.   Periodically check-up on registrants to enforce compliance with the requirements of the Act.

I.C.   Maintain the Sex Offender Registry.

I.D.   Provide assistance to other agencies and organizations in support of the Sex Offender Community Notification Law.

I.E.   Provide training to entities involved in enforcing the Act.

II. AUTHORITY

II.A.   730 ILCS 150/1, et seq., "Sex Offender Registration Act"

II.B.   730 ILCS 152/101, et seq., "Sex Offender Community Notification Law"

III. RESPONSIBILITY

III.A.   The Division of Justice Services (DJS) will maintain a Sex Offender Registry database where qualifying data can be entered and maintained.

III.B.   The Division of Criminal Investigation (DCI) will proactively use information available through the Law Enforcement Agencies Data System (LEADS) about Sex Offenders to help prevent crimes and solve crimes more quickly.

III.C.   The law enforcement agency having jurisdiction (where the offender resides) is responsible for entering and modifying records of sex offenders in the respective LEADS file. The ISP is responsible for removal and expungement of sex offender records from the same respective LEADS file.

IV. PROCEDURES

IV.A.   Telecommunicator Specialist(s) will:

IV.A.1.   Use the standard hit comparison procedure, as defined in the Communications Policy and Procedures manual, "Hit Procedures" chapter.

IV.A.2.   Whenever a sex offender file response is determined "valid to operator," disseminate the information to the inquiring officer using the "10-61" procedure.

IV.A.3.   Contact the originating agency only if additional details or clarification is needed. Hit confirmation with the originating agency is not necessary on a positive sex offender response.

IV.A.4.   When an inquiry results in a "valid to officer" response, attach an add-on record to the original entry to document contact with the sex offender.

IV.B.   Officer

Once having received a positive sex offender information response to a field inquiry, the officer will:

IV.B.1.   Advise Communications of the validity of the sex offender information response.

IV.B.2.   Evaluate the situation regarding applicability and any practical use of the sex offender information. The officer may use this information as a basis for further investigation.

IV.B.3.   Attempt to verify the subject's current address and length of residency. The law requires a convicted sex offender to register within three days of release from confinement and/or within three days of change of address, employment, and/or school.

IV.B.4.   Provide the following add-on information:

IV.B.4.a.   Date and time of contact
IV.B.4.b.   Location of contact
IV.B.4.c.   Reason for contact (suspicious activity, traffic, etc.)
IV.B.4.d.   Officer's last name and I.D. number
IV.B.4.e.   Vehicle description (if vehicle information is not included or is different from the original entry)
IV.B.4.f.   The appropriate report number used by the officer to document contact with the suspect, if applicable (i.e., field report, investigative report, citation, or written warning number)
IV.B.4.g.   The current address of the registered sex offender determined by the officer at the time of contact with the individual
IV.B.4.h.   Any other miscellaneous information (suspect was arrested and why, subject in the company of other persons, children, etc.)

IV.B.5.   If the sex offender has never been notified to register (status N), inform the sex offender of his or her statutory obligation to register with the municipality or the local county sheriff's office where he or she resides. Document this notification using an Illinois Sex Offender Registration Act Notification Form, ISP 4-84a and a report.

IV.B.6.   If the sex offender has been notified to register (status D), failed to register, and the three-day period has elapsed, the officer will attempt to determine whether the sex offender has failed to comply with the Act. If the sex offender is unable to provide proof that timely registration has occurred, the officer will make a felony arrest following procedures required by the local prosecutor.

IV.B.7.   Should an individual attempt to register at a troop/zone headquarters, the officer should obtain all identifiers and the individual's address and advise the individual to register with the local or county police agency. The officer should also forward the information to the applicable police agency to ensure the individual is registered.

IV.C.   Dissemination

IV.C.1.   Community notification applies to any person required to register as a sex offender in Illinois with the exception of juvenile sex offenders.

IV.C.1.a.   The law does not restrict the secondary dissemination of information regarding sex offenders.
IV.C.1.b.   The law allows the release of the sex offender's name, date of birth, address, offense, or other such information that will help identify the sex offender, but excluding information that may identify the victim.
IV.C.1.c.   The ISP and any law enforcement agency having jurisdiction may, at the discretion of the Department or agency, release information with respect to a juvenile sex offender to any person when that person's safety may be compromised.

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IV.C.2.   County sheriffs and the Chicago Police Department will provide a list of sex offenders, including adjudicated juvenile sex offenders, who are required to register, who are employed in their county (or the city of Chicago), or who are attending an institution of higher education to:

IV.C.2.a.   All licensed child care facilities
IV.C.2.b.   Illinois Department of Children and Family Services
IV.C.2.c.   Private schools
IV.C.2.d.   Public housing agencies
IV.C.2.e.   Libraries (All)
IV.C.2.f.   Public school districts
IV.C.2.g.   Social service agencies
IV.C.2.h.   Volunteer organizations serving their jurisdiction
IV.C.2.i.   Institutions of Higher Education
IV.C.2.j.   Victims of a Sex Offense

IV.C.3.   Any law enforcement agency has the discretion to disseminate the name, date of birth, address, and offense of any sex offender based on the likelihood of encountering the sex offender.

IV.C.3.a.   Proactive measures to disseminate lists of sex offenders to groups that serve the youth are authorized under this measure.
IV.C.3.b.   This could include, but not be limited to, groups such as scouts, youth camps, church groups, etc.

IV.C.4.   The ISP is authorized to provide public access via the ISP Website (https://isp.illinois.gov/) to a list of all sex offenders required to register with the exception of adjudicated juvenile sex offenders. Discretion as discussed in paragraph IV.C.3. is applicable.

IV.D.   Zone Commander

Each ISP Zone Commander will appoint an officer to serve as the Sex Offender Registration Coordinator. The Coordinator will provide assistance to local agencies regarding sex offender registration, community notification, and related investigations.

IV.E.   DJS will:

IV.E.1.   Assign a supervisor and staff to:

IV.E.1.a.   Manage the Sex Offender Registry
IV.E.1.b.   Provide liaison with criminal justice agencies, schools, and child care facilities
IV.E.1.c.   Coordinate enforcement actions with ISP Zones
IV.E.1.d.   Facilitate the efficient use and dissemination of sex offender information to prevent or solve crimes more quickly
IV.E.1.e.   Provide training to local law enforcement and awareness presentations to local community groups

IV.E.2.   Develop and disseminate an operating guide that delineates responsibilities throughout the program.

Indicates new or revised items.

-End of Directive-